



Basalt and Rural Fire Protection District – Final Board Minutes from 1/21/2025

BFD Meeting 5:00 pm.

Roll Call: President Van Walraven, Vice President Duroux, Treasure Young, Board Member Foster, Board Member Williams, Division Chief of EMS Luttrell, Finance Director Thompson, HR Director Thomas, Deputy Chief Cornelius, Secretary Diamond, (Lifesize) Chief Thompson.

Approval of Minutes: Board Member Williams motioned to accept the Board Minutes from December 3, 2024. Board Member Foster seconded the motion. All Board Members accepted the December 3, 2024, minutes, with no one opposing them.

Attorney Report: None

Chief Report: Chief Thompson said we are going through an ISO review that started last week. Chief Thompson said the goal is to go to ISO class 2 due to better training records, hose testing, and increased staffing. Chief Thompson said we should get credit for the three-story burn tower that we're building. Chief Thompson said a lower ISO class means slightly lower home insurance for our citizens and businesses. Chief Thompson said residents within five miles of a fire station get the ISO 3 class, whether or not they have a hydrant, because of the tender shuttle. Chief Thompson said he would know the results in the summer of 2025. Chief Thompson said ISO will soon use a computerized model and hopes to have this review done before it is implemented. Discussion

-Chief Thompson said the administration staff will need to be out of Station 42 by the middle of April.

Finance Report: Finance Director Thompson told the Board about Resolution 1, which designates the location to post notice of Board meeting agendas.

-Board Member Williams motioned to accept Resolution 1. Vice President Duroux seconded the motion. All Board Members favored passing Resolution 1, and none were opposed.



-Finance Director Thompson said Janet Herrera will take over the position of Finance Specialist, and we are starting election classes tomorrow.

-Finance Director Thompson said the Basalt District has 3 (three) seats up for election in 2025: Ed Van Walraven, John Young, and Vonda Williams are all up for 4-year terms. Finance Director Thompson advised if an election is called for, it will be a mail-in ballot election. Finance Director Thompson said she included the Resolution naming herself as the Designated Election Official and notifying the election date of May 6, 2025. Finance Director Thompson said the Call for Nominations had been posted in The Aspen Times per statute and on the website. Finance Director Thompson said Self-Nomination forms are available at Station 42 and will be accepted until the close of business **on February 28, 2025, at 4:30 pm.**

-Finance Director Thompson reviewed Resolution 2, designating the election official.

-Board Member Foster motioned to accept Resolution 2. Vice President Duroux seconded the motion. All Board Members favored passing Resolution 2 none opposed.

-Finance Director Thompson reviewed the Annual profit and loss from January - December on page 11. Finance Director Thompson said the net income with the bond money is found on pages 12 and 13. Finance Director Thompson said the bond expenditures through December we spent 4.335 million dollars. Finance Director Thompson said with the interest rates, we brought in 1.2 million from the bonds. Finance Director Thompson said 1.1 million is for the non-tax interest bond, and the housing has made \$150,000 with housing.

Human Resource Report -None

Deputy Chief Cornelius Report - Deputy Chief of Operations Cornelius gave the Board an overview of 2024, saying we are up 5.4%. Deputy Chief of Operations Cornelius said we ran 2,820 incidents last year, an increase of 144 over 2023.

-Deputy Chief of Operations Cornelius said we're evenly split for 2024 for staffing between the Snowmass and Basalt Districts. Deputy Chief of Operations Cornelius said 47% of our incidents, or 1,338, were from Station 45. Deputy Chief of Operations Cornelius said this helps determine staffing for each station.

-Deputy Chief of Operations Cornelius reviewed our incidents by incident type for 2024 with the Board. Deputy Chief of Operations Cornelius said 46% of our incidents are EMS-related.



-Deputy Chief of Operations Cornelius said patients evaluated in 2024 showed increased EMS-related incidents. Deputy Chief of Operations Cornelius said this information will be included in the Annual Report.

-Deputy Chief of Operations Cornelius said in 2025, they are focusing on reducing our liability.
Discussion

Public Comments: None

Board Member Comments: President Van Walraven thanks the staff for the annual dinner.

-President Van Walraven told the Board that the Authority no longer employs Deputy Chief Issel.

-Treasurer Young said our new County Commissioner, Jeffrey Woodruff, was sworn in last week. Board Member Young is asking the Board to develop a list of items the County Commissioners can do to help citizens make changes, like reducing the time frame to get a fire-retardant roof permit and raising awareness for wildfires.

Old Business: None

New Business: None

Adjournment: Board Member Williams motioned to adjourn the meeting. Vice President Duroux seconded the motion, and the meeting ended at 5:24.

To review the meeting in its entirety:

B&RFPD - <https://youtu.be/HiyDm7q8DIQ>