



JOB ANNOUNCEMENT

FACILITIES DIRECTOR

Ready to be part of a progressive, dedicated, and passionate organization in which you can progress further in your career; be a part of high-performing teams that are empowered to help progress RFFRA; where there is room for training, education, and job advancement? Here is your chance. RFFRA is currently recruiting to fill the following position:

Facilities Director

Under the general direction of the Fire Chief, the Facilities Director is responsible for directing the routine and emergency maintenance of Authority fixed facility assets, including fire stations and housing properties owned by the Authority. Performs semi-skilled and skilled technical, repair and diagnosis using building automation and maintenance work on all Authority facilities. Scope of work includes electrical, plumbing, HVAC, carpentry, landscaping, and other building maintenance and equipment repair work. Performs inspections, diagnoses problems, and makes appropriate repairs or coordinates repairs with outside contractors. Promotes the Authority's mission and value statements. Takes an active role in improving overall organizational performance, especially as it relates to addressing opportunities for improvement in the areas of facility maintenance, facility fixed equipment, and facility grounds maintenance

Location:

Roaring Fork Fire Rescue Authority, Carbondale CO

Work Schedule:

5-8 hr shift, *or* 4-10 hr. shift with a set schedule, plus the possibility of evening, weekend, and holiday work.

Housing

Employee housing opportunities may be available

Minimum Qualifications:

The candidate **must** have the following minimum qualifications*:

HS Diploma or equivalent

Two (2) years of vocational-technical school

Four (4) years of experience in the construction trades or related field, including two years experience in each of the following: repair and maintenance of HVAC, mechanical, plumbing, or electrical systems; boilers, hydraulics, chillers, and generators; and automated building systems. An equivalent combination of education, training, and experience which provides the required knowledge, skills, and abilities may be considered.

Be 18 years of age or older

Possess a valid driver's license with an acceptable motor vehicle driving record

Required to obtain International Facilities Management Association (IFMA) Facilities Manager Professional within three years of hire

RT 1-2025

**Respect, Trust, Integrity, Accountability,
Gratitude, Humility, Team Oriented**



Preferred Certifications

Bachelor’s degree in facilities maintenance, building construction, safety or industrial engineering, or a closely related field from an accredited college or university.

**Candidates who are currently enrolled in a program(s) to achieve these minimums or higher are encouraged to apply.*

The Fire Chief may establish an eligibility list of qualified candidates. Candidates who are placed on the eligibility list will be notified of such. Eligibility lists are valid for up to 6 months, however, the Fire Chief reserves the right to re-test and establish a new list at any time.

Starting Salary Range:

Step 1	Step 2	Step 3
\$ 101,907.34	\$ 107,002.71 (Lateral)	\$ 112,352.84 (Lateral)

Full-time employees are offered a very extensive benefit package that includes:

- 100% paid health, dental and vision insurance for employees only, and reduced cost for family members
- Up to **240** hours of accrued paid time off, and up to **72.8** hours of extended leave hours annually.
- Basic life and voluntary accidental death and dismemberment insurance,
- Mission Square retirement employer benefit contribution of 15 % and 8% per employee
- Short- and Long-Term Disability

Contact Information: Renee Thomas, HR Director, 970-340-7048 rthomas@roaringforkfire.org

Submittal Requirements: **Authority Application** [Employment Opportunities - Roaring Fork Fire Rescue](#)
Updated Resume
Copies of Certifications/Degrees uploaded to the application

Application Deadline: Applications must be received via email no later than,
02/12/2025 at 5:00 pm.

Anticipated Interview Date: Friday, February 21, 2025