

**RECORD OF PROCEEDINGS
ROARING FORK FIRE RESCUE AUTHORITY
REGULAR BOARD MEETING**

December 10, 2019

Authority Board President Ed Van Walraven called the meeting to order at 9:32 a.m. Board members present were Ed Van Walraven, John Young, Leroy Duroux, Bill Boineau, Brian Olson and Irene Greiser. Others present were Chief Scott Thompson, Deputy Chiefs Pete Bradshaw, Kevin Issel and John Mele, Finance Director Jennifer Thompson, Human Resources Director Renee Thomas, Firefighters Ben Mackoff, and Susan Herwick.

Minutes of November 19, 2019 Meeting:

Director Duroux made a motion to accept the minutes as read, the motion was seconded by Director Greiser. All were in favor and the motion carried 6 – 0.

Public Comments:

Tom Dunlop thanked the Board for helping settle the medical insurance claims that came in regarding his accident and injury on the Lake Christine Fire.

Attorney's Report:

None

Chief's Report:

Chief Thompson stated that the plans for Station 46 have made it through Pitkin County Planning and Zoning. The station will have a fire sprinkler system. We are going to have a dry hydrant installed near the entrance to Sopris Mountain Ranch. We are putting in a 50,000-gallon water tank. This is an added expense of \$80,000. We will need to approve a supplemental budget next year. We have a construction budget of 1.8 million. We will be putting out an RFP (request for proposal) to contractors for a spring start.

The IGA for the parking lot was sent to the Chapel's attorney before Thanksgiving. It will be sent to Anderson Ranch yesterday for their approval. Each of the three entities are to pay 1/3 of the costs of maintaining the parking lot.

The new fire engines will be here in February. The second ladder truck has been ordered.

A firefighter was killed in Copper Mountain last week while battling a structure fire. We are helping them out where needed. A report will eventually be published regarding this incident and we will know what happened and how to prevent it from happening here.

Deputy Chief Report:

Deputy Chief Pete Bradshaw stated that Division Chief Cox's in-house Firefighter One class has been completed. Twelve people graduated. Division Chief Cornelius put on the EMT- Intermediate class. We now have three new ALS providers.

We are still in the process of rebranding our equipment as we can afford it. The second ladder truck is in the preproduction stage and will start being built early next year.

We have eleven members in the volunteer 20/20 committee. We are working on what the future of volunteers in this organization will look like. The volunteers were all trained by mentors that were assigned to them. This system was a huge success for everyone involved. We are currently working on the volunteer officer program. We want the volunteer program to be rewarding, useful and sustainable.

We had a good meeting with Snowmass Ski Patrol before the season started regarding clinic access and patient drop off locations. The new Snowmass Clinic was discussed.

Deputy Chief Kevin Issel stated that man power has been changed around a little bit. The Battalion Chiefs are now working out of Station 41 and the Duty Chiefs will be working out of Station 45 Monday – Friday.

There is a XGames sponsored Snow Cross event this weekend in Snowmass. We will be staffing one ambulance. The XGames are coming up on January 23 - 26. We will be staffing one ambulance each day for this event. These two events will be billed for our services by the District.

Aspen Ambulance completed a survey of special event rates charged by other agencies. They will be increasing their rates as of January 1, 2020. We will be making the same rate adjustment here. \$200 an hour for a staffed ambulance and \$80 per hour for a single resource Medic. We do not want to compete with them in any way. The Board thinks these rates are reasonable.

Some changes were made to the airport MOU and it was sent back to Aspen Fire for approval and signatures. We will be responding to emergencies at the airport as we always have.

HR Report:

Human Resources Director Renee Thomas stated that the executive summary of policy changes was sent out last week. The only changes made were to clarify some language in the Paid Time Off and Extended Leave Hours policy. The clarifying language was explained. Director Young made a motion to accept the policy changes as explained, the motion was seconded by Director Greiser. All were in favor and the motion carried 6 – 0.

Deputy Chiefs Bradshaw and Issel are assisting Renee with finishing the performance evaluation process for a roll out in January.

Finance Report:

Finance Director Jennifer Thompson explained the 2020 budget message. The increases and decreases to the 2020 budget were explained. The District absorbed the increase in health insurance premiums for those employees who have families for next year only. A supplemental budget won't be needed this year with the change in apparatus delivery dates but we will need to approve one next year. The last SWFPD CD matured and the money has been transferred to RFFRA All Hazards fund in Colorado Trust. An additional partial mill levy will be charged by both Districts as approved by the voters at the November 2018 election to offset the decrease in residential tax revenue made at the State level. This partial mill levy is approximately equal to \$30,000 which we would have lost if it hadn't been approved by the tax payers.

Resolution Two to adopt a budget for the 2020 calendar year was read. Director Olson made a motion to accept the resolution as read, the motion was seconded by Director Greiser. All were in favor and the motion carried 5 – 0.

Jennifer told the Board that the Annual Awards Dinner would be held on January 11, 2020 at the Roaring Fork Club. Invitations will be sent out later this week.

Board Comments:

Director Young stated that he had gone to last month's volunteer meeting. He saw lots of new faces. It's difficult to remember them all. He would really like to put names with the faces he saw.

Director Young stated that he had looked at our trucks and one way to help determine our growth is by looking at how much fuel we are using.

Director Young stated that things are working well for RFFRA. Our community is very appreciative and thankful of everything we are doing here as a District. Director Greiser asked what our members thought so far. Deputy Chief Issel stated that there are some grumbings both positive and negative. Everyone is experiencing lots of changes and new things. Firefighter Ben Mackoff stated that it is a work in progress. He has also heard both good and bad things. Everyone has positive intent. It is not an easy process to combine two Districts into one. The vision that the District has is great. Deputy Chief Bradshaw stated that 2020 should be a year of constants as opposed to 2019 which was a year of changes. Volunteers have begun responding to calls in Snowmass Village again.

Staff Comments:

None

Unfinished Business:

None

New Business:

None

Volunteer Meeting:

The next volunteer meeting will be held on January 7, 2020 at 6:00 p.m. Director Duroux stated that he would attend this meeting.

Adjournment:

Director Greiser made a motion to adjourn the meeting, it was seconded by Director Young. All were in favor and the motion passed 5 – 0. The meeting was adjourned at 10:30 a.m.