

## BFD Regular Final Minutes 8/20/2024

**Call to Order:** 5:03 p.m.

**Roll Call:** President Van Walraven, Treasurer Young, Board Member Foster, Board Member Williams, HR Director Thomas, Chief Thompson, Finance Director Thompson, Deputy Chief of Operations Cornelius, Executive Assistant Diamond.

**Approval of July 16, 2024 minutes:** Board Member Williams motioned to accept the minutes of July 16, 2024. Board Member Foster seconded the motion; with the correction of Foster's name, all Board Members were in favor and non-opposed, accepting the meeting minutes from July 16, 2024.

**Chief's Report:** Chief Thompson told the Board he no longer thinks we need monthly meetings as the preconstruction phase of Station 42 is ending. Chief Thompson offered to share the construction timeline with the Board so they can see where we are, and if needed, we can schedule a special meeting. Finance Director Thompson advised they will need to meet in September for the preliminary budget, October for the first reading of the budget, and the first week in December for the second reading of the budget. President Van Walraven said they would table the discussion regarding the meeting schedule until January 2025.

Chief Thompson told the Board that the governor called for another special session. Chief Thompson reminded them that this would be the same process we did last year and that we would have to wait until after the election to see our income.

Chief Thompson told the Board that last year's budget committee was successful and would like to see it happen again.

Chief Thompson explained the timeline for constructing the maintenance building, beginning in September/October. Chief Thompson said we may need to move Station 42 administration to another location due to construction noise. Treasurer Young asked if the fence out back was finished. Chief Thompson said no the fence is not complete there are only posts on the west side they will finish our fence when the elk fence comes down.

Chief Thompson told the Board that Station 43 received new garage doors today.

**Finance:** Finance Director Thompson reviewed the bond expenditures this year. Finance Director Thompson said this was all coming out of the non-taxable funds. Finance Director Thompson told the Board we've spent three million on the property, but because we switched those accounts to the Colorado Trust in a higher interest account, we are still getting 5.45 % interest. Finance Director Thompson said we had gained \$600,000 in interest. Treasurer Young asked if we budgeted the interest income at a lower income. Finance Director Thompson explained that the bond is a new budget as of this year, so a new supplemental budget will be created, so the interest has yet to be budgeted.

President Van Walraven asked if we are up to date paying all our construction fees. Finance Director Thompson said yes. Chief Thompson added that the preconstruction was a set amount with Golden, but regarding Wember billing, since we switched owner reps, they did not know it was a set amount, so

Chief Thompson is negotiating with Wember to set a budget price vs. an hourly rate. Chief Thompson hopes to have it by Friday and be provided a contract.

**HR:** Chief Thompson told the Board we hired a Division Chief of EMS, Aaron Luttrell.

HR Director Thomas told the Board that the Volunteer Board will revitalize its membership guidelines in September. HR Director Thomas advised they are actively recruiting volunteers. HR Director Thomas said we will also be posting for part-time positions and could have up to 20 new people starting in October. HR Director Thomas said they are having a combined academy with the volunteers and new part-time employees.

**Public Comments:** None

**Board member Comments:** President Van Walraven reminded the Board that the SDA conference in Keystone is coming up on September 10-12. President Van Walraven told the Board he attended the classes virtually last year. President Van Walraven told the Board to let Secretary Diamond know if anyone is interested in attending and that she will help register them.

**Staff Comments:** None

**Old Business:** Board Member Williams asked how National Night Out turned out. Chief Thompson said it was hot, and we ran out of drinks, the boy scouts of America helped cook, and there was a good crowd. Chief Thompson said it rained and lightning for the Wednesday concert with the Wild Fire Collaborative, but the collaborative did make some money.

**Adjournment:** Board Member Williams motioned to adjourn the meeting. Board Member Foster seconded the motion, and without discussion, the meeting ended at 5:24 p.m.

## BFD Pension Final Minutes 8/20/2024

**Call to Order:** 5:00 p.m.

**Roll call:** Captain Sardinsky, President Van Walraven, Treasurer Young, Board Member Foster, Board Member Williams, HR Director Thomas, Chief Thompson, Finance Director Thompson, Deputy Chief of Operations Cornelius, Executive Assistant Diamond.

**Approval of Minutes from February 20, 2024:** Board Member Williams motioned to accept the board minutes from 2/20/2024. Captain Sardinsky seconded the motion. There was no discussion, and the Basalt Fire Department Board approved the minutes, all in favor and non-opposed.

**New Business:** Board Member Williams informed the Board that Marshal had passed away. Finance Director Thompson said there are about 40 people in the program. Finance Director Thompson said we will get an actuary study in January 2025. Finance Director Thompson noted the account was closed; our last member for FPPA was Howard.

**Adjournment:** Board Member Williams Motioned to adjourn the meeting. Captain Sardinsky seconded the motion. The meeting ended at 5:03 p.m.